

**RPA 2 POLICY BOARD MINUTES**  
**April 12, 2017**

Stan Walk, Mitchell County  
Terry Durby, Winnebago County  
Mark Smeby, Worth County  
Jim Erb, City of Charles City  
Casey Callanan, Cerro Gordo County  
Curt Wiseman, City of Algona  
Nelson Crabb, City of Clear Lake  
Ron Dunt, City of Hampton

Don McGregor, Kossuth County  
Doug Kamm, Floyd County  
Steven Van Steenhuyse, City of Mason City for  
Brent Trout

**Others Present:**  
Chris Diggins, NIACOG  
Krista Rostad, IDOT

Walk called the meeting to order at 2:30 PM. Motion was made by Callanan, seconded by Smeby to approve the agenda as presented. All present voted Aye and the motion carried unanimously.

The next item was the election of a secretary due to Roy Schwickerath no longer being on the Policy Board. A motion was made by Erb to nominate Kamm as secretary, seconded by Callanan. There were no further nominations. All present voted aye and the motion passed unanimously.

A motion was made by Callanan, seconded by Kamm to approve the January 11, 2017, minutes as attached. All present voted aye and the motion passed unanimously.

Diggins then presented the RPA 2 Financials that are current following his year's application cycle. This includes applications this year so Diggins directed members to the TIP Project Application Summary sheet. He explained that, based on initial applications, there was a balance of over \$2.7 million remaining. The Technical Committee does not want large carryover balances, so members with available equity were asked, "if any would like to still submit an application, or for those that did, if they would like to amend their requests?" Mason City and Hancock County requested to submit applications for projects, while IDOT was offered the opportunity to add additional funds to the request. These numbers were highlighted in RED on the Application Summary Sheet. Diggins also explained the submitted and TAP Committee recommended application for Cerro Gordo County to extend the Prairie Lands Trail an additional 2 miles into Swaledale. This is the priority project at this time for the Region. However, this project will only be tentatively approved until the RPA gets further direction from Systems Planning regarding the programming of TAP projects. This project will likely have to be amended into the TIP in the spring of 2018 or in the next TIP cycle. The Policy Board by consensus agreed with the submitted project applications and to put into the Draft FY 2018-FY 2021 TIP.

Diggins presented the Draft FY 2018 TPWP and asked if there were any additional tasks, topics or studies that should be included. Diggins stated the process of approval of the TPWP and that IDOT, FTA, and FHWA will provide comments and Diggins would bring back to the Board prior to final adoption. The Policy Board had nothing to add and approved the submitted Draft FY 2018 TPWP by consensus

The next item on the agenda was Other Discussion including the TAP project Programming Process, Federal Aid Swap and IDOT information. Diggins reminded the Board that the TAP process is changing to now be not only a regional process, but that applications must also be sent to IDOT for their approval due to FHWA clarifying funding rules. The State has not yet finalized this process so we are still awaiting further direction. The Federal Aid Swap of Federal dollars for State dollars has been approved. It is

expected that the Regional Process will not change however there are a number of items to be resolved before this happens. It is likely this will take more than a year to implement. This can be a good thing in that the cities and counties will not have to deal with the federal development process and will provide more flexibility and efficiency with the dollars. Krista mentioned the Transportation Commission meeting in Mason City and the development of the State Program. As always, needs are high, available funding is not as high.

The next meeting will be July 12, 2017 at 2:30 PM. This is the meeting where all of the RPA 2 documents get formal approval through a Public Hearing.

The Chair as they do in Mitchell County stated the meeting was adjourned and adjourned the meeting at 3:45 PM.

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Christopher A. Diggins,  
Local Assistance Director